

A Message from Our Executive Vice President of Manufacturing and Product Sales

June 26, 2020

COVID-19 Manufacturing Update

I want to thank you all for your efforts to work safely through this trying time. Unfortunately, COVID-19 cases are spiking in Louisiana and Texas, as people have let their guard down and are becoming more mobile. **We must stay diligent**, not only for our own health, but especially for those with a medical condition that compromises their health. Many of us have spouses, parents, or children who have a medical condition that, combined with COVID, could result in serious outcomes. **We simply cannot allow this virus to spread in our facilities and be taken home.** We have been diligent, but we must do even more.

FACIAL COVERINGS

- Until further notice, **facial coverings must be worn** when team members are within 6 feet of each other. This includes times when riding in trucks and ATVs with others. Additionally, we strongly encourage carpoolers to wear masks or consider driving to and from work separately.
- The only exception to this face-mask rule is when performing hot work, because a face shield or hood is already required. While the heat will make this difficult at times, we encourage you to take breaks and drink plenty of water.
- Facial coverings can include masks, neck gators, fishing masks, cloth bandanas, rags, etc. Any face covering must cover the nose and mouth *and* be washed routinely (if not disposable) or replaced at least daily.

HANDWASHING

- **Continue to wash your hands thoroughly and frequently.**

SANITIZATION

- Completely sanitize your workstation at least twice each shift *and* when a new person begins to operate that station.
- Clean all tools before *and* after use.
- Wipe down breakroom tables before *and* after use.
- Routinely wipe down mobile equipment.

We will win this war – with your help! IBiZ!



Terry Secret